Looking for WORK? It's a JUNGLE Out There

LET US BE YOUR GUIDE!

Midwest Case Management, Inc. is proud to announce the opening of our new onsite placement lab. Stop by and check it out!

The Midwest Case Management, Inc. **Placement Lab** offers participants hands-on structured, individualized, proactive job search assistance. Even in this challenging economy, we are placing people. Our local and state agencies are overwhelmed by customers. Our placement lab gives our clients the special one-on-one attention in a structured group setting. Individual assistance is often required when facing additional challenges coupled with our economy.

Individualized Services:
The job seeker is assisted individually with Job Seeking Skills to prepare them for a Structured Job Search. This is crucial in today's economy in order to effectively respond to job leads.

- Job Seeking Skills
- Resume creation
- Cover letters
- Interviewing skills

Placement Lab Services:
These services are performed in a structured group setting and monitored by a professional staff member

- Basic computer skills (online applications, internet, email, Windows, Word)
- Applying to job leads/follow-up
- Typing tutorials
- Testing
- **Lab Hours: 8:00 am to 5:00 pm Monday through Friday**
  8:00 am—1:00 pm, 1:00 pm—5:00 pm
  Job search efforts are most effective when the job seeker reports daily for a 4-hr block of time, 5 days a week. Only 1:1 time will be charged however, generally up to 1-hr/day

Placement Lab Features:

- Full-time professional job developer
- Job lead generation
- Individual workstations
- Typing tutorial program
- GED prep program
- Full-time monitoring

Outcome:

1. Placement
2. Structured, well documented job search
3. File resolution
4. Skill enhancement

FOR MORE INFORMATION OR TO SIGN-UP CONTACT:

Midwest Case Management, Inc.
1001 Medical Park Drive SE, Suite 214
Grand Rapids, MI 49546-3681

Ph. (616) 957-7796
Fx. (616) 957-4494
www.midwest-case-mgmt.com

Serving Michigan for 21 Years!